

**REGULAR BOARD MEETING**

**June 18, 2024**

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Band Room, 1211 Clary Street, Worthington, Minnesota on June 18, 2024, at 6:15 p.m.

The following were present: BOARD MEMBERS – Lori Dudley, Steve Schnieder, Joel Lorenz, Tom Prins, Adam Blume, Erin Schutte, Matt Widboom

ADMINISTRATORS – John Landgaard, Superintendent, Dave Skog, Director of Operations

Absent: Josh Noble, Director of Instruction

Correspondence and Recognition: The board recognized the following employees/students: congratulated Fanuel Wolday and Caleb Meyer in qualifying for the state track meet. Fanuel ran the 1600 for 21<sup>st</sup> place and the 3200 for 18<sup>th</sup> place and Caleb received 5<sup>th</sup> place in the high jump.

A presentation was given by Tony Hastings regarding the High School schedules adjustment transition.

1. Motion by Member Dudley, seconded by Member Widboom and unanimously passed to approve the Consent Agenda for the June 18, 2024, School Board meeting with the removal of item 5.5.2 approval of salary and benefit increase for Human Resource Generalist 2.
2. Motion by Member Dudley, seconded by Member Widboom and unanimously passed to approve the Main Agenda for the June 18, 2024, School Board meeting with the addition of 7.1 Superintendent search discussion.
3. Motion by Member Blume, seconded by Member Prins and unanimously passed to approve the May 21, 2024, Regular School Board meeting minutes.

Motion by Member Blume, seconded by Member Prins and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Schnieder, seconded by Member Blume and unanimously passed to approve the action of the items on the Consent Agenda as follows:

4.1 Financial Reports -

- A. Approved Investments Matured and Purchased
- B. Approved Wire Transfers
- C. Approved Claims and Accounts for June 18, 2024, as per Board Check Register

	<b><u>June 18, 2024</u></b>
<b>GENERAL FUND</b>	\$2,677,056.90
<b>FOOD SERVICE</b>	\$151,579.80
<b>TRANSPORTATION</b>	\$147,259.76
<b>COMMUNITY SERVICE</b>	\$64,366.45
<b>CAPITAL OUTLAY</b>	\$57,822.35
<b>TRUST</b>	\$4,175.00
<b>NCIC</b>	\$127,607.66

<b>STUDENT ACTIVITY</b>	<u>\$26,604.62</u>
<b>MONTH TOTAL</b>	<b>\$3,256,472.54</b>

D. Approved the Community Education Imprest Cash Account in the amount of \$0 for May 2024.

- 4.2.1. Approved resignation of Steve Berndgen as Middle School Baseball Coach effective May 29, 2024.
- 4.2.2. Approved resignation of Payton Sauerbrei as English Language Arts Teacher at the High School effective June 3, 2024.
- 4.2.3. Approved resignation of Yadira Ninoska Gomez as Cook at the High School effective June 28, 2024.
- 4.2.4. Approved resignation of Karen Nolasco Rodas as IT Support Specialist effective June 21, 2024.
- 4.2.5. Approved termination of Gianella Rodriguez as Class I Paraprofessional at Community Education effective June 3, 2024
- 4.2.6. Approved resignation of Brenna Richters as Early Childhood Teacher with Community Education effective June 3, 2024.
- 4.2.7. Approved termination of Ashley Pedraza as Class II Paraprofessional at the Intermediate School effective May 31, 2024.
- 4.2.8. Approved termination of Monica Resendiz as Class II Paraprofessional at the Intermediate School effective May 30, 2024.
- 4.2.9. Approved termination of Joshua Enriquez as Class II Paraprofessional at the Intermediate School effective May 30, 2024.
- 4.2.10. Approved termination of Patricia Navarro as Class I Custodian at the Intermediate School effective May 29, 2024.
- 4.2.11. Approved termination of Amarilis Ramos as Class II Paraprofessional at the Middle School effective May 9, 2024.
  
- 4.3.1. Approved employment of Presley Eggers as 5<sup>th</sup> Grade Teacher at the Intermediate School effective August 12, 2024.
- 4.3.2. Approved employment of Josue Hernandez as Class II Custodian at the Intermediate School effective May 20, 2024.
- 4.3.3. Approved employment of Xiomarra Torres Nunez as Cook at the High School effective May 17, 2024.
- 4.3.4. Approved employment of Mariah Teerink as First Grade Teacher at Prairie Elementary effective August 19, 2024.
- 4.3.5. Approved an increase in assignment from .75 FTE to 1.0 FTE for Ana Lilia Duron as Youth Development Leader at Community Education.
- 4.3.6. Approved employment of Brigitte Rosenberg as EDGE Summer School Educational Assistant effective May 20, 2024.
- 4.3.7. Approved employment of Gail Rahn as Targeted Services Library Educational Assistant effective June 10, 2024.
- 4.3.8. Approved employment of Jennifer Garcia as Targeted Services Rover Educational Assistant effective June 10, 2024.
- 4.3.9. Approved a change in employment for Teresa Wede from a Class II to a Class I Paraprofessional at Prairie Elementary effective August 26, 2024.
- 4.3.10. Approved employment of Stephanie Jacobsma as Targeted Services Summer School Counselor effective June 10, 2024.
- 4.3.11. Approved employment of Payton Stoffern as Targeted Services Summer School Counselor effective June 10, 2024.
- 4.3.12. Approved employment of Ivy Jenson as Enrichment Program Facilitator with Community Education effective June 3, 2024.
- 4.3.13. Approved employment of Cristy Ariana Banegas as Enrichment Program Facilitator with Community Education effective June 3, 2024.

- 4.3.14. Approved employment of Cody Dudgeon as Computer/Graphic Arts Teacher at the Middle School effective August 12, 2024.
- 4.3.15. Approved employment of Lexie Schettler as First Grade Teacher at Prairie Elementary effective August 12, 2024.
- 4.3.16. Approved a change in employment for Mekides as Kinati as Class I Paraprofessional at Prairie to Class II Paraprofessional at Community Education effective August 13, 2024.
- 4.3.17. Approved employment of Sara Browen as FACS Teacher at the Middle School effective August 12, 2024.
- 4.3.18. Approved employment of Nathan Alfson as VIBE Special Education Teacher effective August 5, 2024.
- 4.3.19. Approved employment of Maria Contreras as Gymnastics Aide with Community Education effective June 3, 2024.
- 4.3.20. Approved employment of Suzanna Shwe as Enrichment Program Facilitator with Community Education effective June 4, 2024.

4.4 The board approved the acceptance of the following donations for the month of May 2024: Kiwanis for the Prairie Elementary carnival; Noon Kiwanis for the High School Media Center and the Eagles Club for the Learning Center for outdoor seating.

4.5 Approved to call for milk bids for the 2024-2025 school year.

4.6 Approved the 2024-2025 school breakfast/lunch meal prices as follows:

	<u>Lunch</u>	<u>Breakfast</u>
Adult	\$5.25	\$3.00
Grades PreK-12	Free	Free

A second meal will be at the adult price for breakfast and lunch.

4.7 Approved the MSBA membership renewal in the amount of \$9,512.00.

4.8 Approved the MREA membership renewal in the amount of \$2,500.

4.9 Approved an Employee's Request for Sick Leave (Due to Pregnancy) from September 4, 2024, through October 16, 2024, and Childcare Leave (Without Pay) from October 17, 2024, through November 27, 2024.

4.10 Approved an Employee's Request for Sick Leave (Due to Pregnancy) from November 26, 2024, through January 7, 2025, and Childcare Leave (Without Pay) from January 7, 2025, through February 18, 2025.

5. Motion by Member Dudley, seconded by Member Prins to approve annual Resolution Establishing a Combined Polling Place for Certain Multiple Precincts and Designating Hours During Which the Polling Place Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. Resolution passed by roll call vote 7 to 0. Resolution is on file at the District Office.

6. Motion by Member Schnieder, seconded by Member Schutte to approve Resolution Establishing Dates for Filing Affidavits of Candidacy. Resolution passed by roll call vote 7 to 0. Resolution is on file at the District Office.

7. Motion by Member Dudley, seconded by Member Schnieder to approve Resolution Relating to the Election of School Board Members and Calling the School District General Election. Resolution passed by roll call vote 7 to 0. Resolution is on file at the District Office.

8. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed to approve salary and benefit increase for Human Resource Generalist 1 for 2024-2026. Increase in salary and benefits of 4.76% for 2024-2025 and 4.66% for 2025-2026 for a total of 9.67% over two years.
9. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for MARSS/Teaching & Learning Administrative Assistant for 2024-2026. Increase in salary and benefits of 9.02% for 2024-2025 and 4.45% for 2025-2026 for a total of 13.87% over two years.
10. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Parent Liaisons/Community Connectors for 2024-2026. Increase in salary and benefits of 4.04% for 2024-2025 and 3.81% for 2025-2026 for a total of 8.01% over two years.
11. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Finance/Food Service Administrative Assistant for 2024-2026. Increase in salary and benefits of 5.33% for 2024-2025 and 4.30% for 2025-2026 for a total of 9.85% over two years.
12. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for District Payroll for 2024-2026. Increase in salary and benefits of 12.11% for 2024-2025 and 4.11% for 2025-2026 for a total of 16.71% over two years.
13. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Executive Administrative Assistant for 2024-2026. Increase in salary and benefits of 5.33% for 2024-2025 and 4.30% for 2025-2026 for a total of 9.85% over two year.
14. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for District Attendance Officer for 2024-2026. Increase in salary and benefits of 3.83% for 2024-2025 and 3.67% for 2025-2026 for a total of 7.64% over two years.
15. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for NCIC Achievement/Integration Coordinator for 2024-2025. Increase in salary and benefits of 3.94% for 2024-2025.
16. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for District Accountant for 2024-2026. Increase in salary and benefits of 5.04% for 2024-2025 and 4.57% for 2025-2026 for a total of 9.84% over two years.
17. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Lead IT Support for 2024-2026. Increase in salary and benefits of 6.37% for 2024-2025 and 4.09% for 2025-2026 for a total of 10.72% over two years.
18. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for IT Coordinator for 2024-2026. Increase in salary and benefits of 6.19% for 2024-2025 and 3.46% for 2025-2026 for a total of 9.86% over two years.
19. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Food Service Staff for 2024-2026. Increase in salary and benefits of 6.05% for 2024-2025 and 3.19% for 2025-2026 for a total of 9.43% over two years.
20. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Food Service Coordinator for 2024-2026. Increase in salary and benefits of 9.49% for 2024-2025 and 6.10% for 2025-2026 for a total of 16.17% over two years.

21. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Learning Center Dean of Students for 2024-2026. Increase in salary and benefits of 6.44% for 2024-2025 and 5.08% for 2025-2026 for a total of 11.85% over two years.
22. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Director of Operations for 2024-2026. Increase in salary and benefits of 5.20% for 2024-2025 and 3.57% for 2025-2026 for a total of 8.96% over two years.
23. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Human Resource Coordinator for 2024-2026. Increase in salary and benefits of 13.25% for 2024-2025 and 7.81% for 2025-2026 for a total of 22.09% over two years.
24. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for District Activities Director for 2024-2026. Increase in salary and benefits of 7.43% for 2024-2025 and 4.11% for 2025-2026 for a total of 11.85% over two years.
25. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Director of Instruction for 2024-2026. Increase in salary and benefits of 10.70% for 2024-2025 and 1.21% for 2025-2026 for a total of 10.88% over two years.
26. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Worthington Administrators Association for 2024-2026. Increase in salary and benefits of 7.05% for 2024-2025 and 3.63% for 2025-2026 for a total of 10.94% over two years.
27. Motion by Member Schnieder, seconded by Member Dudley and unanimously passed approve salary and benefit increase for Technology Management Specialists for 2024-2026. Increase in salary and benefits of 6.49% for 2024-2025 and 5.29% for 2025-2026 for a total of 12.12% over two years.
28. Motion by Member Schnieder, seconded by Member Widboom and unanimously passed to approve to set the committed fund balance for severance to \$0.
29. Motion by Member Dudley, seconded by Member Prins and unanimously passed to approve computer bid from IT Outlet in the amount of \$232,575.00.
30. Motion by Member Blume, seconded by Member Schutte and unanimously passed to approve roofing bid from Nieman Roofing Company, Inc. in the amount of \$113,000.00.
31. Motion by Member Schnieder, seconded by Member Blume and unanimously passed to approve HVAC bid from Gag Sheet Metal, Inc. in the amount of \$47,800.00.
32. Motion by Member Prins, seconded by Member Schutte and unanimously passed to approve writing off uncollectable lunch account debt in the amount of \$6,165.95.
33. Motion by Member Blume, seconded by Member Dudley and unanimously passed to approve internship/field experience agreement with Minnesota West.
34. Motion by Member Dudley, seconded by Member Blume and unanimously passed to approve an extension of phased retirement accountant agreement until December 31, 2024.
35. Motion by Member Schnieder, seconded by Member Widboom and unanimously passed to approve a city request to purchase a Trojan sign at the JBS field house in the amount of \$10,083.27.

36. Motion by Member Dudley, seconded by Member Schutte and unanimously passed to approve admission hybrid model, prices and activity fees of students as follows: Middle School \$20, High School \$40, High School Fine Arts \$30, with a family cap of \$200.
37. Motion by Member Prins, seconded by Member Schnieder and unanimously passed to approve first reading of Policy 506 Student Discipline and Policy 507 Corporal Punishment and Prone Restraint.
38. The board discussed policy 507.5 School Resource Officers. It was decided to have the Instructional Committee discuss the policy at their next meeting.

The Board further discussed and reviewed the following matters: Investments and financial status; Superintendent's Report – Mr. Landgaard reported the following: Referendum communication; gymnastics cooperative agreement; long-term financial projections and a 1974 school property lease document. Instructional Committee Report – Ms. Dudley reported the following: None. Operations Committee Report – Ms. Schutte reported the following: None. Other Reports – None. Other Business – The board discussed the superintendent search and would like to schedule a work session to discuss the process further. Future Business – None.

Meeting adjourned at 7:27 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk