

**REGULAR BOARD MEETING**

**July 16, 2024**

A Tax Abatement Hearing was held at the Worthington High School Band Room, 1211 Clary Street, Worthington, Minnesota on July 16, 2024, at 6:10 p.m. Hearing adjourned at 6:12 p.m.

A regular meeting of the School Board of Independent School District No. 518, Worthington, Minnesota, was held at the Worthington High School Band Room, 1211 Clary Street, Worthington, Minnesota on July 16, 2024, at 6:15 p.m.

The following were present: BOARD MEMBERS - Joel Lorenz, Steve Schnieder, Adam Blume, Erin Schutte, Matt Widboom; Absent: Tom Prins, Lori Dudley

ADMINISTRATORS - John Landgaard, Superintendent, Josh Noble, Director of Instruction, Dave Skog, Director of Operations

Correspondence and Recognition: The board recognized the following: None.

A presentation was given by Spencer Wieneke, Learning Center Principal on the Learning Center/Targeted Services.

1. Motion by Member Blume, seconded by Member Widboom to approve the Consent Agenda for the July 16, 2024, School Board meeting.
2. Motion by Member Blume, seconded by Member Widboom to approve the Main Agenda for the July 16, 2024, School Board meeting.
3. Motion by Member Schnieder, seconded by Member Schutte and unanimously passed to approve the minutes of the June 18, 2024, Regular School Board meeting.

Motion by Member Schnieder, seconded by Member Schutte and unanimously passed to accept the school board committee meeting minutes as received.

4. Motion by Member Blume, seconded by Member Schutte and unanimously passed to approve the action of the items on the Consent Agenda as follows:
  - 4.1 Financial Reports -
    - A. Investments Matured and Purchased
    - B. Approved Wire Transfers
    - C. Claims and Accounts for July 16, 2024, as per Board Check Register

	<b><u>July 16, 2024</u></b>
<b>GENERAL FUND</b>	\$3,342,847.90
<b>FOOD SERVICE</b>	\$34,879.26
<b>TRANSPORTATION</b>	\$113,398.44
<b>COMMUNITY SERVICE</b>	\$72,979.18
<b>CAPITAL OUTLAY</b>	\$71,712.16
<b>TRUST</b>	\$14,070.00
<b>INTEGRATION COLLABORATIVE</b>	\$5,673.86
<b>STUDENT ACTIVITY</b>	\$4,079.51
<b>MONTH TOTAL</b>	<b>\$3,659,640.31</b>

D. Approved the Community Education Imprest Cash Account in the amount of \$0 for June 2024.

- 4.2.1. Approved resignation of Ann Mills as Science Teacher at the High School effective June 17, 2024.
  - 4.2.2. Approved resignation of Deb Stoll as SEAT Teacher at Prairie Elementary effective June 3, 2024.
  - 4.2.3. Approved resignation of Chelsea Wintz as Licensed Enrichment Facilitator at Community Education effective June 11, 2024.
  - 4.2.4. Approved resignation of Cassandra Mendez as Evening ABE Orientation and Testing Secretary at Community Education effective June 27, 2024.
  - 4.2.5. Approved resignation of Kristi Groth as Title Teacher at St. Mary's effective June 3, 2024.
  - 4.2.6. Approved resignation of Jackie Rogers as Cook at Prairie Elementary effective June 19, 2024.
  - 4.2.7. Approved resignation of Jakob Olson as Middle School Football Coach effective June 25, 2024.
  - 4.2.8. Approved resignation of Ambrosio Aguilar as Class I Paraprofessional at the Intermediate School effective July 2, 2024.
  - 4.2.9. Approved resignation of Stephanie Wersal as Class II Paraprofessional at the Middle School effective June 25, 2024.
  - 4.2.10. Approved resignation of Tyson Henkels as IT Media Specialist effective July 23, 2024.
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- 4.3.1. Approved employment of Judy Heitkamp as Learning Center Credit Recovery Rover Teacher effective June 14, 2024.
  - 4.3.2. Approved employment of Anne Greenway as Learning Center Credit Recovery Rover Teacher effective June 17, 2024.
  - 4.3.3. Approved employment of Erick Rivera as ABE Paraprofessional at Community Education effective June 18, 2024.
  - 4.3.4. Approved employment of Cristian Daniel Banegas as Enrichment Program Facilitator at Community Education effective June 10, 2024.
  - 4.3.5. Approved employment of Tasha Raymo as Targeted Services Rover Intervention Teacher effective June 20, 2024.
  - 4.3.6. Approved employment of Teresa Wede as Early Childhood Teacher at Community Education effective August 12, 2024.
  - 4.3.7. Approved employment of Amy Anderson as Class I Custodian at Prairie Elementary effective June 20, 2024.
  - 4.3.8. Approved a change in employment for Maria CidEscatel from a Class II to a Class III Cook at Prairie Elementary effective July 1, 2024.
  - 4.3.9. Approved employment of Adriana Stafford as Family and Community Liaison Coordinator with Community Education effective July 1, 2024.
  - 4.3.10. Approved a change in assignment for Vanessa Topete from a Class I to a Class II Paraprofessional at Community Education effective August 13, 2024.
  - 4.3.11. Approved employment of Lisa Nissen as EBD Teacher at the Intermediate School effective August 12, 2024.
  - 4.3.12. Approved employment of Justin Marsh as EBD/SLD Special Education Teacher at the Middle School effective August 12, 2024.
  - 4.3.13. Approved employment of Stacy Dykstra as ECSE Teacher at Prairie Elementary August 12, 2024.
  - 4.3.14. Approved employment of Lindsey Schomacker as DCD Teacher at the Intermediate School effective August 12, 2024.
  - 4.3.15. Approved employment of Champa Thepmontry as Enrichment Program Facilitator at Community Education effective July 8, 2024.
  - 4.3.16. Approved employment of Hkee La Htoo as Youth Development Leader with Community Education effective July 8, 2024.
  - 4.3.17. Approved a change in assignment for Karen Burns from a Class II to a Class I Paraprofessional at Prairie Elementary effective August 27, 2024.

- 4.3.18. Approved employment of Bridget Borer as Adrian ABE Teacher with Community Education effective August 12, 2024.
- 4.3.19. Approved employment of Michelle Smith as Reading Interventionist at the Middle School effective August 12, 2024.
- 4.3.20. Approved employment of Sondra Hinnenkamp as VIBE Teacher with the VIBE Program effective August 5, 2024.
- 4.3.21. Approved employment of Molly Miltimore as VIBE Teacher with the VIBE Program effective August 5, 2024.
- 4.4 Board Dates and Times for the Regular and Special Meetings
  - 1) Board meetings are set for the third (3<sup>rd</sup>) Tuesday of the month as regular Board meeting dates.
  - 2) Times of the regular Board meetings at 6:15 p.m. for August 2024 through July 2025.
  - 3) The dates and times of Special Board meetings will be set at regular Board meetings.
- 4.5 Official Media Sources for District No. 518
  - 1) Approved the *Globe* as official publication.
  - 2) Approved KWOA, KITN, K101, KUSQ, *The Globe* and Worthington Cable TV for official and emergency announcements.
- 4.6 Approved to name the Wells Fargo Bank of Worthington; Bank of the West of Worthington; Rolling Hills Bank and Trust; United Prairie Bank of Worthington; First State Bank Southwest – Worthington; Worthington Federal Savings and Loan; Minnesota School District Liquid Asset Fund; Saloman Smith Barney Co., Inc.; PMA Securities, Inc.; Piper Jaffray of Minneapolis; PMA Financial Network, Inc. and US Bank as 2024-2025 depositories for District No. 518 funds.
- 4.7 Approved the use of facsimile signatures of Chairman, Clerk and Treasurer on checks issued by the District.
- 4.8 Approved the firms of Knutson, Flynn & Deans of Mendota Heights; Ratwik, Roszak & Maloney of Minneapolis; Kennedy & Graven of Minneapolis; Todd Ahlquist of Ahlquist and Wiltrout PC of Worthington, and Kivu Immigration Law firm of Worthington as sources of legal counsel.
- 4.9 Approved Avera Medical Group Worthington; Sanford Regional Hospital Worthington; Sanford Clinic Worthington; and Prairie Rehabilitation Services as sources for medical information and services.
- 4.10 Approved the Milk Bid from Kemps LeMars for the 2024-2025 school year.
- 4.11 Approved Dave Skog as Asbestos Program Manager for the fiscal year 2024-2025.
- 4.12 Approved Dave Skog as District Pupil Transportation Safety Director for fiscal year 2024-2025.
- 4.13 Approved Administration/District to submit Grant applications as received in a timely manner for fiscal year 2024-2025.
- 4.14 Designated John Landgaard as 504 Coordinator and Doug Brands, Travis Frazee, Tessa Dierks, Kari Gjerde and Katie Pedersen as building representatives.
- 4.15 Designated Carmen Johnson as Title IX Coordinator.
- 4.16 Designated Carmen Johnson as Human Rights Officer.
- 4.17 Approved the following donations for the month of June 2024: FFA received a donation for memorial of Jon Weitgenant and Worthington Trojan Booster Club donation for Scholarships.
- 4.18 Authorized the auditors to make appropriate year-end adjustments for the 2023-2024 school year.

4.19 Approved Josh Noble as LEA Representative.

4.20 Approved Tracy Area Targeted Services Staff.

5. Motion by Member Blume, seconded by Member Schnieder to approve Resolution #1 Approving Tax Abatement for Certain Property Pursuant to Minn.Stat.469.1813. Motion passed by roll call vote 5 to 0. Resolution is on file at the District Office.
6. Motion by Member Schnieder, seconded by Member Widboom to approve Resolution #2 Approving Tax Abatement for Certain Property Pursuant to Minn.Stat.469.1813. Motion passed by roll call vote 5 to 0. Resolution is on file at the District Office.
7. The board tabled the Media Request Procedures, Practices and Guidance until the August board meeting.
8. Motion by Member Schutte, seconded by Member Schnieder and unanimously passed to approve the long-term facility maintenance plan.
9. Motion by Member Schnieder, seconded by Member Widboom to approve student handbook changes.

Motion by Member Schutte, seconded by Member Blume to amend the motion to table the student handbook changes until the August board meeting. The motion to amend passed 5 to 0.

The original motion as amended passed 5 to 0.

10. Motion by Member Schnieder, seconded by Member Schutte to approve the Round Lake-Brewster Collaborative Agreement for Middle School extra-curricular activities.

Motion by Member Schnieder, seconded by Member Schutte to amend the motion to change grades 7-12 to grades 7-8. The motion to amend passed 5 to 0.

The original motion as amended passed 5 to 0.

11. Motion by Member Blume, seconded by Member Schnieder and unanimously passed to approve organizational charts.
12. Motion by Member Blume, seconded by Member Schnieder and unanimously passed to approve second reading of Policy 507 Corporal Punishment and Prone Restraint.
13. Motion by Member Schnieder, seconded by Member Schutte and unanimously passed to approve the first reading of Policy 507.5 School Resource Officer.
14. Motion by Member Schnieder, seconded by Member Schutte and unanimously passed to approve the revised vacation schedule.
15. Motion by Member Schnieder, seconded by Member Widboom and unanimously passed to approve salary and benefits increase for the Human Resource Assistant for 2024-2026. Increase in salary and benefits of 6.45% for 2024-2025 and 4.42% for 2025-2026 for a total of 11.15% over two years.

The Board further discussed and reviewed the following matters: Investments and financial status; reports on: Superintendent's Report: Mr. Landgaard reported the following: Negotiations update and radio station replacement. Instructional Committee Report: None. Operations Committee Report: Ms. Schutte reported the following: None. Other Business: None. Future Business: A School Board Work Session is scheduled for August 29, 2024, from 12:00 to 2:00 p.m. at the District Office.

Meeting adjourned at 7:13 p.m.

Steve Schnieder, Clerk

Lisa Ahrenstorff, Deputy Clerk